

KASAGANA-KA Mutual Benefit Association, Inc.
Ethics Committee Meeting
Via zoom
28 January 2022 2:30pm

Present Board Committee Members <ol style="list-style-type: none"> 1. Wenifreda F. Rodriguez 2. Leticia T. Rodriguez 3. Chona B. Capayas 4. Isabel M. Iliw-iliw 	<ul style="list-style-type: none"> - Chairperson, Board Emeritus - Committee Member - Committee Member - Committee Member
--	---

Topic	Discussion
Call to Order	The meeting started at 2:30 pm with a prayer led by Committee member Leticia Rodriguez
Review of Organization Code of Ethics	<p>Chairperson Wenifreda asked committee member Chona Capayas to present to the Committee the KMBA's Organization Code of Ethics.</p> <p>Since the copy of the organizations Code of Ethics are sent ahead before the meeting, the Committee went over the Code and discussed the importance and virtue of each provision. Chairperson Wenifreda asked the committee member for any additional comments or suggestion if there is a need for enhancements or revision of the manual. Committee Isabel recommend to read each page of the manual for better understanding.</p> <p>Some of the highlights of the discussions are as follows.</p> <ul style="list-style-type: none"> ▪ Core Values – including but not limited to; <ol style="list-style-type: none"> 1. quality service to the beneficiaries 2. Integrity, transparency and fairness 3. Integrating social values into operations 4. Good corporate governance ▪ Guidelines and Rules <ol style="list-style-type: none"> 1. Serving the interest of members 2. Developing and selecting people to serve 3. Dealing on suppliers with mutual trust 4. Maintaining high standards of governance ▪ Compliance Mechanism – To ensure that all guidelines and rules outlined in this Code of



KASAGANA-KA
Mutual Benefit Association, Inc.

	<p>Ethics are complied with, the board of trustee has set up the following compliance mechanism and procedures;</p> <ol style="list-style-type: none"> 1. Adopted policy on anti-corruption 2. Procedure for handling complaints and violations 3. Protecting the whistle blower 4. Monitoring and reporting on the compliance 5. Policies on sanctions and disciplinary actions <p>Committee member Isabel also shared to the committee members her experience and values as a long-time member of Kasagana-ka. By highlighting the culture and best practices as a leader, Committee member Isabel shared KMBA visions in achieving its goals and wishes to be the common vision of the Committee members. She also encouraged other committee members to strictly observe compliance to the Code in order to reflect its values to the members as well as the community.</p> <p>Committee member Leticia also commented that the Kasagana ka values must continuously and regularly shared/impart to all members, including staff and officers and must follow at all times. There should be no exception on the implementation of the Code of Ethics.</p> <p>Currently, the committee found that the current Code of Ethics remain true, ethical and reflective of KMBA purpose.</p>
Adjournment	There being no other matter to discuss, the meeting ended at 4:45 pm.