



**KASAGANA - KA**  
Mutual Benefit Association, Inc.

**KASAGANA-KA Mutual Benefit Association, Inc.**  
**Audit Committee Meeting**  
**Via zoom**  
**08 December 2021 1:30 pm**

<p><b>Present</b></p> <p><b>Board Committee Members</b></p> <ol style="list-style-type: none"> <li>1. Philip Arnold P. Tuaño</li> <li>2. Maria Cleofe Gettie C. Sandoval</li> <li>3. Alma D. Gilbaliga</li> </ol> <p><b>Also Present:</b></p> <ol style="list-style-type: none"> <li>1. Silvida R. Antiquera</li> <li>2. Evelyn A. Lagmay</li> </ol>	<ul style="list-style-type: none"> <li>- Chairperson, Independent Board Member</li> <li>- Committee Member, Independent Board Member</li> <li>- Committee Member, BoT Vice-President</li> </ul> <ul style="list-style-type: none"> <li>- General Manager/Compliance Officer</li> <li>- Finance Manager</li> </ul>
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Topic	Discussion			
Call to Order	The meeting started at 1:30 in the afternoon.			
<p>Discussion Highlights</p> <p>I. IAM Randy presented the audit reports of the Internal Audit Services for the period of 2<sup>nd</sup> and 3<sup>rd</sup> quarter of 2021:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Investigation Report of Josephine Debaculos Case (RE: KMBA Funds)</td> </tr> <tr> <td>Fund Utilization Audit (CoViD-19 Tests Reimbursement: Php 150,000.00)</td> </tr> <tr> <td>Process Review on Investment Transactions</td> </tr> </table> <p>IAM Randy presented the findings and the recommendations for each audit reports. Atty. Gettie confirmed the management about the timing of the personnel hiring for the Accounting Unit. GM Salve responded that in the plans of KMBA, it was determined that the Association will prioritize the hiring of MIS personnel and the hiring for Accounting Staff will be on 2024. IAM Randy assured that in the current set-up of the Finance Team, there are compensating controls especially now that KMBA has hired a new Accounting Officer.</p> <p>Committee Chair Randy asked IAM Randy on the origination of the member’s case in the first report whether it was referred to the internal audit or it was identified by KMBA in its due course of operations. IAM Randy responded that the concern originated from the member in the premise that she reported on the KCOOP Operations Team (SOM → Sector Manager) about the small amount of her KMBA funds despite long years of membership. SM Bennie reported to the Internal Audit Services which the latter then coordinated with both KMBA and the member for reconciliation of data and facts. IAM Randy added that the case was isolated and that it was caused by system’s audit particular from the transition period of members from KDCI to KCOOP.</p> <p>Moreover, FM Eve agreed to the recommendations of IAS on the regular recording and reflecting of the fair value of investments in its financial statements.</p> <p>The Committee accepted all the reports.</p>		Investigation Report of Josephine Debaculos Case (RE: KMBA Funds)	Fund Utilization Audit (CoViD-19 Tests Reimbursement: Php 150,000.00)	Process Review on Investment Transactions
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Fund Utilization Audit (CoViD-19 Tests Reimbursement: Php 150,000.00)				
Process Review on Investment Transactions				
Adjournment	There being no other matter to discuss, the meeting ended at 2:40 in the afternoon.			