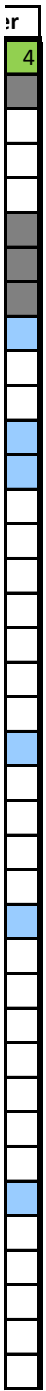


	January				February				March				April				May				June				July				August				September				October				November				December							
Activities	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
1. Licensing																																																				
2. CLOUD Storage (upgrade)																																																				
4. Rf Validation Module (Cebu)																																																				
a. Online Remittance pilot test																																																				
b. Full Implementation																																																				
6. Members Profile Data																																																				
7. Issuance of Member's Certificate																																																				
XII. KMBA Building Construction																																																				
1. Transfer to New Building																																																				
2. Building Blessing																																																				
XIII. Expansion																																																				
XIV. Staff Development																																																				
1. Analyn - NCIII Bookkeeping Licensure																																																				
2. Vangie - Continuing Education																																																				
3. Diobert - Continuing MA																																																				
4. Eve - Continuing - Refresher course																																																				
5. MC - Insurance License																																																				
6. Richard - Insurance License																																																				
7. Ian -																																																				
XV. Administrative Matters																																																				
1. Release of Unused leave																																																				
2. Release of Performance Incentive																																																				
3. Release of 13th month																																																				
4. Release of Christmas Cash Gift																																																				
XVI. Leave																																																				
1. TAP Leave - Diobert																																																				
2. Compensatory Leave																																																				
a. Salve																																																				
b. Ian																																																				
3. Sabbatical																																																				
a. Vangie																																																				
b. Mcquen																																																				
XVII. Celebration (KSO)																																																				
1. Kasagana-ka Anniversary Celeb																																																				
2. KaLaro 2020																																																				
3. Christmas Party																																																				
a. KDCI																																																				
b. KMBA																																																				

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