



**KASAGANA - KA**  
Mutual Benefit Association, Inc.

**KASAGANA-KA Mutual Benefit Association, Inc.**  
**Risk Management Committee Meeting**  
**02 August 2021 1:30 pm**

<p><b>Present</b></p> <p><b>Board Committee Members</b></p> <ol style="list-style-type: none"> <li>1. Alma D. Gilbaliga</li> <li>2. Enriqueta V. Navarro</li> <li>3. Teresita D. Padel</li> <li>4. Emerenciana Manalo</li> <li>5. Luzviminda Bata</li> </ol> <p><b>Also Present</b></p> <ol style="list-style-type: none"> <li>6. Silvida R. Antiquera</li> <li>7. Analyn A. Shih</li> </ol>	<ul style="list-style-type: none"> <li>- Chairperson</li> <li>- Committee Member</li> <li>- Committee Member</li> <li>- Committee Member</li> <li>- Committee Member</li> <li>- General Manager</li> <li>- Exec. Assistant</li> </ul>
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Topic	Discussion
Call to Order	The meeting started at 1:30 pm with a prayer.
Review of the previous Minutes of the Meeting	The Committee reviewed the minutes of the previous meeting. There were no clarification or comments made.
Review of Risk Management Manual	<p>Chairperson Alma acknowledge the presence of the committee member as well as the new elected members. She briefly provides an overview of the risk management process of KMBA and the importance of reviewing and keeping the manual up to date.</p> <p>EA Analyn presented the copy of Risk Management Manual flashed on screen. Each page is run through for review by the committee. GM Salve encourage the committee to take note for any items that need clarification and suggested that any items need for update will be scheduled for a more detailed discussion. Committee member Enriqueta suggested that each committee be given first a copy of the manual so they have ample time to read and make comments. The committee member agreed and proposed the next plan of activity for another round of review. EA Analyn informed the members that copy of the Manual will be provided and send through respective email.</p>
Adjournment	There being no other matter to discuss, the meeting ended at 3:05 pm